



# 有利集團有限公司\*

## Yau Lee Holdings Limited

(Incorporated in Bermuda with limited liability)  
(於百慕達註冊成立之有限公司)  
(Stock Code 股份代號: 0406)

### NOTIFICATION LETTER 通知信函

16 July 2020

Dear Non-Registered Holder <sup>(Note 1)</sup>,

**Yau Lee Holdings Limited (the "Company")**

**- Notice of Publication of 2020 Annual Report, Circular and Notice of Annual General Meeting (the "Current Corporate Communications")**

The English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website at [www.yaulee.com](http://www.yaulee.com) and the HKExnews's website at [www.hkexnews.hk](http://www.hkexnews.hk). You may access the Current Corporate Communications by clicking "Investors' Relations" on the home page of our website, then selecting the Current Corporate Communications and viewing them through Adobe® Reader® or browsing through the HKExnews's website.

If you wish to receive the printed version of the current and all future Corporate Communications <sup>(Note 2)</sup> of the Company, please complete the request form (the "Request Form") (which may also be downloaded from the websites mentioned above) on the reverse side and send it to the Company c/o Computershare Hong Kong Investor Services Limited (the "Hong Kong Share Registrar"), by using the mailing label at the bottom of the Request Form (if you post in Hong Kong). Otherwise, please affix an appropriate stamp. The address of the Hong Kong Share Registrar is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

If for any reason you have difficulty in receiving or gaining access to the website version of the Current Corporate Communications, the Company will promptly upon your request send the Current Corporate Communications to you in printed form free of charge.

Should you have any queries relating to any of the above matters, please call the Company's Hong Kong Share Registrar telephone enquiry hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding public holidays or send an email to [yaulee@computershare.com.hk](mailto:yaulee@computershare.com.hk).

Yours faithfully,  
For and on behalf of  
**Yau Lee Holdings Limited**  
**Wong Ip Kuen**  
Chairman

*Note 1: This letter is being sent to the non-registered holders of the Company, whose shares are held in the Central Clearing and Settlement System (CCASS) and who have notified the Company through Hong Kong Securities Clearing Company Limited that they wish to receive the Company's Corporate Communications. If you have sold or transferred all your shares in the Company, please disregard this letter and the Request Form on its reverse side.*

*Note 2: Corporate Communications (the "Corporate Communications") of the Company refers to any document issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a form of proxy.*

\* For identification purposes only

致非登記股份持有人 <sup>(附註 1)</sup> :

**有利集團有限公司\* (「本公司」)**

**- 2020年年報、通函及股東週年大會通告 (「本次公司通訊文件」) 之發佈通知**

本公司的本次公司通訊文件中，英文版本已上載於本公司網站 [www.yaulee.com](http://www.yaulee.com) 及香港交易所披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk)，歡迎瀏覽。請在本公司網站主頁按「投資者關係」一項，再選擇本次公司通訊文件，並使用 Adobe® Reader® 開啟查閱或在香港交易所披露易網站瀏覽有關文件。

如閣下欲收取本公司本次及將來所有公司通訊文件 <sup>(附註 2)</sup> 之印刷本，請填妥在本信函背面的申請表格 (「申請表格」) (該表格亦可於上述網站下載)，並使用申請表格下方的郵寄標籤寄回 (如在香港投寄)；否則，請貼上適當的郵票。申請表格請寄回本公司經香港中央證券登記有限公司 (「香港證券登記處」)，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

如閣下因任何理由以致在收取或閱覽本次公司通訊文件之網上版本時出現困難，本公司將在閣下提出要求後立即免費向閣下寄上本次公司通訊文件的印刷版本。

如閣下對本信函內容有任何疑問，請致電本公司香港證券登記處電話查詢熱線 (852) 2862 8688，辦公時間為星期一至五 (公眾假期除外) 上午 9 時正至下午 6 時正或電郵至 [yaulee@computershare.com.hk](mailto:yaulee@computershare.com.hk)。

代表  
**有利集團有限公司\***  
主席  
**黃業強**  
謹啟

二零二零年七月十六日

*附註 1: 本函件收件對象為本公司非登記股份持有人。該等人士的股份存放於中央結算及交收系統 (中央結算系統)，並且他們已經通過香港中央結算有限公司通知本公司，希望收到本公司公司通訊文件。如果閣下已出售或轉讓全部所持有的本公司股份，則無需要理會本函件及其背面的申請表格。*

*附註 2: 本公司公司通訊文件 (「公司通訊文件」) 指本公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於：(a) 董事會報告、年度財務報表連同核數師報告及財務摘要報告 (如適用)；(b) 中期報告及中期摘要報告 (如適用)；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 代表委任表格。*

\* 僅供識別

YLHH-16072020-1(0)

## Request Form 申請表格

**To:** **Yau Lee Holdings Limited (the “Company”)**  
(Stock Code: 0406)  
c/o Computershare Hong Kong Investor Services Limited  
(the “Hong Kong Share Registrar”)  
17M Floor, Hopewell Centre,  
183 Queen’s Road East,  
Wanchai, Hong Kong

**致:** **有利集團有限公司 (「本公司」)**  
(股份代號: 0406)  
經香港中央證券登記有限公司  
(「香港證券登記處」)  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

I/We would like to receive the **CURRENT & ALL FUTURE** Corporate Communications<sup>^</sup> of the Company in the manner as indicated below:  
本人/我們現在希望以下列方式收取本公司**本次及將來**所有公司通訊文件<sup>^</sup>：

(Please mark **ONLY ONE (X)** of the following boxes) (請從下列選擇中，僅在其中一個空格內劃上「X」號)

- to receive a printed notification letter informing that the Corporate Communications have been published on the Company’s website [www.yaulce.com](http://www.yaulce.com) and read the Corporate Communications published on the Company’s website (the “Website Version”) instead of receiving printed copies; **OR**  
收取有關公司通訊文件已在本公司網站 [www.yaulce.com](http://www.yaulce.com) 刊發之通知信函並在本公司網站上瀏覽公司通訊文件 (「網上版本」)，以代替印刷本；**或**
- to receive printed copies of all Corporate Communications in both English and Chinese versions ; **OR**  
同時收取所有公司通訊文件之英文及中文印刷本；**或**
- to receive printed copies of all Corporate Communications in English version only; **OR**  
僅收取所有公司通訊文件之英文印刷本；**或**
- to receive printed copies of all Corporate Communications in Chinese version only.  
僅收取所有公司通訊文件之中文印刷本。

**Name(s)<sup>#</sup>**  
**姓名<sup>#</sup>**

**Signature**  
**簽名**

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

**Address<sup>#</sup>**  
**地址<sup>#</sup>**

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

**Contact telephone number**  
**聯絡電話號碼**

**Date**  
**日期**

<sup>#</sup> You are required to fill in the details if you download this Request Form from the Company’s Website. 假如你從本公司網站下載本申請表格，請必須填上有關資料。

Notes 附註：

- Please complete all your details clearly.  
請 閣下清楚填妥所有資料。
- By electing to read the Website Version of the Corporate Communications published on the Company’s website in place of receiving printed copies, you have expressly consented to waive the right to receive the Corporate Communications in printed form.  
在選擇瀏覽在本公司網站刊發之公司通訊文件網上版本以代替收取印刷本後，閣下已明示同意放棄收取公司通訊文件印刷本的權利。
- This Request Form is to be completed by the non-registered holders of the Company, whose shares are held in the Central Clearing and Settlement System (CCASS) and who have notified the Company through Hong Kong Securities Clearing Company Limited that they wish to receive the Company’s Corporate Communications.  
本申請表格應由本公司非登記股份持有人填寫。該等人士的股份存放於中央結算及交收系統 (中央結算系統)，並且他們已經通過香港中央結算有限公司通知本公司，希望收到本公司公司通訊文件。
- Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed shall be void.  
如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
- The above instruction will apply to the **CURRENT & ALL FUTURE** Corporate Communications of the Company to be sent to you until you notify the Company c/o the Hong Kong Share Registrar, Computershare Hong Kong Investor Services Limited, to the contrary or unless you have at anytime ceased to have any shareholding in the Company.  
上述指示適用於本公司**本次及將來**發送予閣下之所有公司通訊文件，直至閣下通知本公司經香港證券登記處香港中央證券登記有限公司另外之安排或閣下在任何時候停止持有本公司之任何股份。
- For the avoidance of doubt, we do not accept any other instructions given on this Form. Any other instructions inserted on this Form will be void.  
為免存疑，本公司恕不接受此表格上提供的任何其他指示。任何在此表格上提供的額外指示將視作無效。

<sup>^</sup> The Current Corporate Communications of the Company (the “Current Corporate Communications”) refers to the 2020 Annual Report, Circular, and Notice of Annual General Meeting.

<sup>^</sup> 本申請表格所提及之本公司本次公司通訊文件 (「本次公司通訊文件」) 指 2020 年年報、通函及股東週年大會通告。

**Mailing Label 郵寄標籤**

**Computershare Hong Kong Investor Services Limited**

**香港中央證券登記有限公司**

**Freepost No. 簡便回郵號碼：37**  
**Hong Kong 香港**

Please cut the mailing label and stick it on an envelope to return this Request Form to us.

**No postage is necessary if posted in Hong Kong.**

當閣下寄回本申請表格時，請將郵寄標籤剪貼於信封上，如在本港投寄，閣下無需支付郵費或貼上郵票。

**Get in touch with us 與我們聯繫**

Send us an enquiry 垂詢  
Rate our service 評價  
Lodge a complaint 投訴



**Contact Us 聯繫我們**

[www.computershare.com/hk/contact](http://www.computershare.com/hk/contact)

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