

(Stock Code: 0406)

Yau Lee Holdings Limited (the "Company") has adopted the following manner for dissemination of corporate communications to its shareholders with effect from 31 December 2023:

- A one-time notification will be sent to shareholders individually in hard copy or electronically to inform them that the corporate communications will be disseminated to them electronically unless the relevant shareholders elect to receive such corporate communications in hard copy, and will request them to provide their electronic contact details to the Company.
- When the Company issues corporate communications, a notification letter will be sent to the electronic contact details provided by the shareholders electronically informing them that they may access the corporate communications via the Company's website or the website of The Stock Exchange of Hong Kong Limited.
- For Actionable Corporate Communications (Note 1), the Company will also send the relevant communications to the shareholders individually and in electronic form if functional electronic contact details have been provided to the Company.
- The Company will send hard copy of the corporate communications to those shareholders who provided invalid electronic contact details to the Company (including a request for the shareholders' functional electronic contact details) but this may cause delay in dissemination of corporate communications.
- The Company will send a printed copy of the corporate communications to the shareholders free of charge upon their request (Note 2). Such request will be valid for a

specific period to be determined by the Company. The shareholders may revoke or supersede such instructions before expiry.

- If the Company intends to adopt any new arrangements on dissemination of corporate communications (e.g., changing the mode of dissemination or adopting a different consent mechanism for electronic dissemination), it will send a one-time notification to the shareholders individually in hard copy or electronically to (a) inform them of the new arrangements (before implementation) and (b) solicit the electronic contact details of the shareholders.
- The above manner for dissemination of corporate communications to the shareholders of the Company may be amended from time to time pursuant to the relevant requirements under the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") and applicable laws and regulations.

Note:

- 1. An "Actionable Corporate Communication" means any corporate communication that seeks instructions from the Company's shareholders on how they wish to exercise their rights or make an election as the Company's shareholders.
- 2. Shareholders may request for a printed copy of the corporate communications of the Company by sending their request (specifying their name, address and request) in writing to the Company c/o the Company's share registrar, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong