



**有利集團有限公司\***  
**Yau Lee Holdings Limited**  
(Incorporated in Bermuda with limited liability)  
(Stock Code: 0406)

**SHAREHOLDER COMMUNICATION POLICY**

**A. Purpose**

1. The Company respects the rights of shareholders and seeks to facilitate the effective exercise of those rights by ensuring that the Company communicates effectively with its shareholders.
2. The purpose of this policy is to promote effective communication with shareholders and encourage effective participation by shareholders at company meetings. To ensure a high quality of communication and level of clarity with all investors and other stakeholders, whilst complying with its statutory disclosure obligations, the Company endeavors to provide shareholders with ready and widespread access on a timely basis to matters that affect their investment in the company; communicate in a clear, accurate and easy to understand manner with investors and other stakeholders.

**B. General Policy**

3. The Board shall maintain an on-going dialogue with investors and shareholders, and will regularly review this Policy to ensure its effectiveness.

**C. Avenues of Communication**

4. The Policy is mainly based around the following three aspects of communication.

(a) Annual Report

The Annual Report will be made easily available to shareholders and other stakeholders in a timely manner. Shareholders can elect to receive a hard copy or an electronic copy of the Annual Report. It is the shareholder's responsibility to notify the Company's share registry of changes to their contact details and, in the case of email, maintain a current email account.

(b) Website

The Company believes that communicating with shareholders by electronic means, particularly through its website, is an efficient way of distributing information in a timely and convenient manner. The Company's web-site has a dedicated 'Investor Relations' section which carries the following information:

- the Company's Board, committee charters, key corporate governance policies and constitutional documents;
- announcements, press and release made to the market and media;
- annual and half yearly reports and all material information lodged with the stock exchange;
- notices of shareholders' meetings and explanatory material, if any.

Shareholders may, at any time, direct questions or requests for information to the Directors or management through the 'Contact Us' section of Company's website ([www.yaulee.com](http://www.yaulee.com)) or in writing.

(c) Shareholders' Meeting

The Company recognizes the rights of shareholders and encourages the effective exercise of those rights through the following means:

- notices of meeting and other meeting materials are distributed to shareholders in accordance with statutory requirements and they are also drafted in precise and clear language;
- notices of meeting encourage participation in voting on proposed resolutions by lodgement of proxies, if shareholders are unable to attend the meeting;
- it is the general practice for the management to give an overview on the Company's activities at each annual general meeting;
- shareholders are encouraged to use their attendance at meetings to ask questions of Board of Directors. The external auditor will be asked to attend the annual general meeting and is available to answer questions about the conduct of the audit and the preparation of the content of the auditor's report.

**D. Review of the Policy**

5. The policy will be annually reviewed and updated to ensure that information is current and archived.

\* For identification purpose only